



## **Classroom Emergency Procedure**

Colleagues are advised to avoid having one-to-one classes in quiet areas of the college where there is less passing traffic, such as the basement or second floor.

In the event of an emergency, for example if a student has:

- a seizure
- severe shortness of breath
- acute chest pain
- severe allergic reaction
- bleeding that cannot be stopped
- loss of consciousness
- an acute altered state of confusion

**then the teacher's main role is to notify the College Nurse as quickly as possible (or, in their absence, a First Aider) and keep the pupil safe until they arrive. The College Nurse is located in the Wellbeing Centre (1.62)**

- Send someone from the class to collect the College Nurse
- Or if alone, shout for help and send whoever responds to get the College Nurse
- Or if completely isolated, leave the patient and go and get the College Nurse
- If the College Nurse is absent, send for the nearest First Aider

**College Nurse**

**Tel: Ext 4363**

**Mobile : 07384 798513**

**July 2021**