

## Student Enrolment – Checklist

Welcome to your first week at DLD College. We are very excited to welcome you today as you take your first steps in your future education. In the first week, you will be inducted to the college and you must complete the following tasks and/or steps in preparation for your first lessons.

Please ensure you have the following documents with you and please tick (you will be asked for these documents on your first day):

- Original passport/EU ID card
- BRP or BRP letter (International only)
- Exam certificates/school reports/transcripts as used in your application
- Medical form – if not previously completed
- Media consent form – if not previously completed

<b>Name:</b>	
<b>Nationality:</b>	
<b>Date:</b>	
<b>Day student or boarder:</b>	

### Induction checklist – to be completed by DLD staff:

<u>Induction task</u>	<u>Complete (please tick)</u>	<u>Member of staff initials</u>
Medical check		
Sims data check		
Scanned passport		
Scanned documents		
Admitted on Sims		
Visa check		
Student ID card		
Confirmation of subjects		
Exam certificate check		

**Congratulations! You are now officially a member of the DLD  
Community – Please hand in this document to the Admissions  
Office on the First Floor.**

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