

## Thresholds of Pastoral Care Guide

Risk	Low	Medium	High	Critical
Characteristics & signs	<p>Student has developed problematic emotional or behavioural distress Signs include:</p> <ul style="list-style-type: none"> <li>• Low mood.</li> <li>• Instances of one off panic attacks</li> <li>• Out of character behavioural traits.</li> <li>• Withdrawn symptoms.</li> <li>• Concerns raised from staff member, parents /guardian or friends.</li> </ul>	<p>Student or parents have disclosed previous mental health issues which have been identified and supported over a short/medium term period. The student may have been experiencing low concerns but these have escalated. Student may be taking prescribed medication to cope with the issues. Signs include:</p> <ul style="list-style-type: none"> <li>• Physical signs (e.g. superficial self-harm, medically-assessed low BMI with abnormal eating patterns).</li> <li>• Signs of anxiety/depression.</li> <li>• Instances of infrequent panic attacks and disorientation.</li> <li>• Current (6+ months) or past use of prescribed anti-depressants</li> <li>• Concerns raised from staff member, parents /guardian or friends.</li> </ul>	<p>Student has displayed behaviours that presents risk(s) to themselves or to others. Counselling/external support has been sought though the issues have been deemed to become significant. Signs include:</p> <ul style="list-style-type: none"> <li>• Physical (regular self-harming, medically-assessed very low BMI).</li> <li>• Concerns raised from references (oral or written) prior to enrolment.</li> <li>• Indications of possible psychotic or erratic behaviour including aggression and anger towards others.</li> <li>• Current use of prescribed anti-depressants for a period 0-6 months Instances of frequent panic attacks and disorientation that have escalated from medium risk.</li> <li>• Counselling/external support offered but student has declined or student has disengaged from the services offered/ communication with staff.</li> <li>• Concerns raised from staff member, parents /guardian or friends.</li> </ul>	<p>Student has demonstrated behavioural that is considered a significant risk to themselves or others. The student or parents may be refusing support, whether internally or externally to support the student. The student may not be open and transparent with staff regarding issues and is unwilling or unable to provide honest assessment of their current state of mind. Signs may include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Concerns raised from staff member, parents /guardian or friends.</li> <li>• Suicidal thoughts.</li> <li>• Significant self-harm.</li> <li>• Violence or aggression to self or others</li> <li>• Medically-assessed dangerous BMI levels (14 and below).</li> </ul>
Actions	<ul style="list-style-type: none"> <li>• Pastoral Lead focus on the needs of the student and monitors progression, referring them to the College Counsellor if there is a change in mood or behaviour characterising medium risk signs.</li> <li>• Consider potential safeguarding reasons behind change in mood and discuss behaviour with student.</li> <li>• Student is placed on watch list to discuss at Pastoral and /or Boarding meetings.</li> </ul>	<ul style="list-style-type: none"> <li>• Pastoral Lead draws attention of the needs of the students to relevant stakeholders.</li> <li>• Contact with Parents to establish the level of support and to inform the formulation of a welfare plan.</li> <li>• Pastoral Lead creates Welfare Plan and shares with relevant stakeholders.</li> <li>• Referral to the pastoral team and the vulnerable student list.</li> </ul>	<ul style="list-style-type: none"> <li>• Decision made by ELT member Pastoral Lead contacts Parents/Guardian to make them aware of concern.</li> <li>• Potential case study meeting held by Vice Principal (Pastoral) to discuss next steps and to ascertain how/whether the student can continue to be supported in the College.</li> <li>• If pre-enrolment – decision taken by ELT as to the suitability of the student in joining and supported by the college.</li> <li>• If the student has been admitted to hospital then Head Office to be contacted and informed of the actions up to that point.</li> </ul>	<ul style="list-style-type: none"> <li>• Students are admitted to hospital for referral.</li> <li>• Parents contacted.</li> <li>• If boarder, parents or guardian contacted by Senior Member of staff to assume responsibility for student.</li> <li>• Decision regarding continuation in boarding to be made by ELT and relevant SLT members.</li> <li>• Head Office to be contacted and informed of the actions up to that point.</li> </ul>

**.INTERVIEW THRESHOLD – REFERENCES REQUIRED AND CASE STUDY MEETING HELD – CASE BY CASE BASIS**

risk	Low	Medium	High	Critical
Who	Pastoral Lead: Personal Tutor, Huddle Houseparent, Attendance and Intervention Officer, Accommodation Officer, Nurse, SENCo, Counsellor.	Pastoral Lead: Director of Studies, Huddle Houseparent, Attendance and Intervention Officer, Accommodation Officer, Nurse, SENCo, Counsellor. Case Study meeting called by Senior Member of Staff.	Pastoral Lead: Director of Studies, Assistant Principal (Boarding), Counsellor, Vice Principal (Pastoral), ELT. Case Study meeting called by Senior Member of Staff.	Pastoral Lead: Vice Principal (Pastoral), ELT, Assistant Principal (Boarding). Possible case study meeting called, depending on circumstances. Case Study meeting potentially called by Senior Member of Staff.
Acceptance into boarding	Houseparents to be made aware and reviews of students on a weekly basis.	Houseparents to be made aware and reviews of students on a weekly basis.	Assessment to be made based on: <ul style="list-style-type: none"> <li>• Current support.</li> <li>• Level of transparency from student/agent/family/external providers.</li> <li>• Level of engagement with support structures from student and parents/guardians.</li> <li>• If risk is increased parent/guardian informed and assessment as to the continued support of the student in the boarding made by ELT and relevant SLT members.</li> </ul>	In cases of hospitalization, assessment made by ELT as to: <ul style="list-style-type: none"> <li>• The impact that the student's presence will have on the duty of care for other students and staff in the boarding facility.</li> </ul>
Guardianship assessment for INT students	<b>Low risk</b> - identified as low, no guardianship requirement.	<b>Medium risk</b> – guardianship required for continuation of studies. Parents contacted and made aware that guardianship is required.	<b>High risk</b> – guardianship required for continuation of studies. Parents made aware and guaranteed 24 hour emergency availability of guardian is required. Assessment of continuation of boarding made by ELT.	<b>Critical risk</b> – guardianship required for continuation of studies. Parents made aware and guaranteed 24 hour emergency availability of guardian is required. Assessment of continuation of boarding made by ELT.

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