

Violence/Aggression Incident Report Form

**Part 1: Name of person completing the form:**

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Date of Report: ...../...../.....

What Happened? (provide a brief description).

Were there any witnesses not mentioned above? If so, who?

Any immediate action taken?

**Part 2: ELT member to complete**

Name of person completing the form:

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What actions were taken concerning the perpetrator(s)?

What actions were taken concerning the victim(s)?

When this form is complete it must be filed in the Violence and Aggression Incident file in the Principal's p.a.'s office.